

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

May 5, 2014

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Woods called the meeting to order at seven o'clock. (7:00) p.m.

Chairman Woods asked the members to pause for a moment of silence.

Chairman Woods asked the members to stand for the pledge of allegiance.

Roll Call: Present: Hal Carbaugh, Ron Lytle, John Mehalic, Joe Womer, David Graham, Dwight Proper, Karen Woods

Absent: Randy Seitz, Todd Carson, Sue Clarke

Also Present: Mario Fontanazza, Dr. Joseph Carrico, Travis Crate

Mr. Lytle, seconded by Mr. Graham, moved to approve the Minutes of the April 7, 2014 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 5/5/14 and the Special Account Report as of 5/5/14 were submitted for information.

Mr. Proper, seconded by Mr. Carbaugh, moved to approve the Treasurer and Secretary's Report as of 5/5/14 and the Special Account Report as of 5/5/14. Motion unanimously carried.

A list of bills totaling \$530,095.48 was presented for approval.

Mr. Mehalic, seconded by Mr. Lytle moved to approve the list of bills totaling 530,095.48 as submitted.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, John Mehalic, Joe Womer, David Graham, Dwight Proper, Karen Woods

Nayes: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 5/5/14 were discussed.

The Calendar of Events for the month of May and the Monthly Enrollment Reports as of 5/5/14 were submitted.

The Committee called an executive session for personnel matters at 7:21 p.m.

The Committee reconvened at 7:44 p.m.

Chairman Woods stated that nominations were open for Joint Committee Treasurer for a one year term running 7/1/2014 – 6/30/2015.

Mr. Mehalic, seconded by Mr. Graham, moved to nominate Mr. Lytle as Joint Committee Treasurer.

The motion unanimously carried.

Mr. Mehalic, seconded by Mr. Graham, moved to close the nominations.

The motion unanimously carried.

Mr. Carbaugh, seconded by Mr. Proper, moved to elect Mr. Lytle as Joint Committee Treasurer.

The motion unanimously carried.

Chairman Woods requested permission to combine items b through i as one motion, as follows:

- b) Approve summer maintenance helper at minimum wage.
- c) Approve three individuals to attend the PACTEC conference at Seven Springs on June 18 – 20, 2014 at a cost not to exceed \$2,800.00 – Local funded.
- d) Approve conference request for Learning Support Instructor to attend the Special Education Leadership conference in Bedford, PA on July 28 – 31, 2014 at a cost not to exceed \$1,200.00 – Funding local.
- e) Approve list of equipment for disposal.
- f) Approve 5 year contract with Pepsi Beverages Company.
- g) Accept letter of resignation letter received of Jeannette Slater, Technology Coordinator, effective June 30, 2014.
- h) Approve Non-bargaining salary schedule 2014 – 2015.
- i) Approve four day summer work week schedule for all 12-month staff.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, John Mehalic, Joe Womer, David Graham, Dwight Proper, Karen Woods

Nayes: None, motion carried.

Mr. Fontanazza reviewed his activities from April 8, 2014 through May 5, 2014.

Chairman Woods asked if there was any old business to discuss. None was noted.

Under new business Chairman Woods asked to approve a \$51,000.00 annual contract with CCL Technologies paid at \$4,250.00 per month effective July 1, 2014.

Mr. Proper, seconded by Mr. Mehalic, moved to approve the \$51,000.00 annual contract with CCL Technologies paid at \$4,250.00 per month effective July 1, 2014.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, John Mehalic, Joe Womer, David Graham, Dwight Proper, Karen Woods

Nayes: None, motion carried.

Also under new business, Chairman Woods asked to approve the Director Benefit Compensation Plan for Mario Fontanazza effective July 1, 2014.

Mr. Graham, seconded by Mr. Carbaugh, moved to approve the Director Benefit Compensation Plan for Mario Fontanazza effective July 1, 2014.

Roll Call: Ayes: Hal Carbaugh, Ron Lytle, John Mehalic, Joe Womer, David Graham, Dwight Proper, Karen Woods

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mr. Womer, the meeting adjourned at seven fifty (7:50) p.m.

Recorded by,

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee